



# OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655

e-mail – [bmpality@gmail.com](mailto:bmpality@gmail.com) / [bmpality@hotmail.com](mailto:bmpality@hotmail.com)

website : [www.balurghatpurasava.webs.com](http://www.balurghatpurasava.webs.com)

Memo No 3116 /HS-20

Date:- 27.11.2025

## NOTICE INVITING QUOTATION

Sealed quotation are hereby invited by the undersigned from the local Automobile workshops/ Engineering farm etc towards the renovating & up-grading of following works for the EMPTIRE—04 engaged at Sanitary & Conservancy section under Balurghat Municipality.

### Terms & Condition:-

1. The quotation must be in enclosed proforma of his/ her own letter head of the farm duly signed by the proprietor of the farm along with all types of taxes.
2. The quotation should have to be submitted along with copies of Trade License, P. Tax, Pan Card, IT & GST etc.
3. The quotations to be submitted by hand to the receive counter of working days to this office within 05.12. 2025 by 2 P.M and the same will be opened at 3 P.M on the same date where quotationers may remain Present.
4. The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.
5. The farm should also provide one year warranty certificate regarding mechanical error.

### Specification of the works and required rate :-

SL NO	SPECIFICATIONS	OFFER RATE INCLUDING ALL TAXES
1	Up-gradation of Emptier with remodeling of pump with valve, suction pipe & connection with opening fitting and all mechanical & labour charges all lathe jobs. Change of both side bearing (02nos.) housing & body machining and gland packing, hexagon head and change of 04 nos. bolts.	
02	Delivery valve up-gradation with change of valve seal, change of delivery line pipe with welding & lathe works.	

Memo no:- 3116 / 1 (3) /HS-20

copy to :-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Division officer, Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Executive officer  
Balurghat Municipality

Date:- 27.11.2025

Memo No 3116 / 2 (2) /HS-20

Copy forwarded for information to:-

- 1) The Chairman, Balurghat Municipality.
- 2) The MCIC ..... , Balurghat Municipality.
- 3) The Finance officer, Balurghat Municipality.
- 4) The Head clerk Balurghat Municipality
- 5) The Asst. Head Clerk, Balurghat Municipality.
- 6) The Accountant, Balurghat Municipality.
- 7) Receive section, Balurghat Municipality.
8. Notice Board, Balurghat Municipality for Display.
9. Sri Mrinmoy Das, IT support specialist / Sri Ramkrishno Sikder, IT cordinator, Balurghat Municipality , He is directed to upload the NIQ on the Municipal website.

Executive officer  
Balurghat Municipality

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